



Event Planner - Ladies Night

Word document version can be completed on-screen and saved to your computer. PDF version can be printed off and completed by hand.

Return 1 month prior to your Event to:
Address: Corabar Entertainment, 3 The Hook, New Barnet, Hertfordshire, EN5 1LG
Email: discos@corabar.co.uk
Fax: 020 8364 9095

General Information - Ladies Night

Booked By:

Lodge Name:

Contact Address:

Phone:

Email:

Event Date:

Event Times (DJ Start and (Start)
Finish): (End)

Venue Name (inc room or
suite name):

Venue Phone No:

Venue Address (inc post
code):

Contact Name at Venue:

Venue Contact's Email:

Setting: Function Room / Suite
 Hall
 Marquee
 Ground
On what floor is the event
taking place: First
 Second
 Higher

Does the venue have a
loading area & free car park
available for our staff's use: Yes No

Lift: Yes No

Please note that at least an hour will be required to set up a basic Mobile Disco. If Architectural Room Lighting is required, access for an additional 2 hours will be needed.

Earliest time our staff can
gain access to set up
equipment:

By what time must our staff
have completed setting up:

Guests Arrival Time:

No of Guests Expected
(approx):

Additional Event Information

Any other entertainment during event: Yes No

Style of Entertainment:

So that we can co-ordinate with any other entertainment planned during the event (eg to ensure that our DJ does not play the same songs as any live band) we ask that you let us have their contact details below.

Name of Band / Entertainment Company:

Other entertainment contact name:

Contact telephone number:

Contact email address:

You can create a request list for specific songs you would like played at the event by using our online interactive system.

This can be found within the Client Area on our site, but it would greatly assist us in reserving the correct DJ for you if you could let us know if you have a preference on the styles of music you may require for your event.

Please mark alongside the era / genre if you feel strongly that a particular style of music should / should not be played. If you leave any era / genre blank, we will assume you are happy to leave it to the DJ's discretion.

60s Pop: Yes No

70s Pop: Yes No

80s Pop: Yes No

90s Pop: Yes No

00s pop: Yes No

Current / Recent Chart: Yes No

Ballroom / Strict Tempo: Yes No

Big Band: Yes No

Country / Folk, etc: Yes No

Easy Listening: Yes No

Soul, Motown, etc: Yes No

Disco: Yes No

Glam Rock: Yes No

Indie: Yes No

Garage: Yes No

Old School: Yes No

Rock: Yes No

Rock 'n' Roll / Rockabilly: Yes No

R&B: Yes No

Reggae / Ska: Yes No

Cheese: Yes No

Participation dances (eg Macarena): Yes No

Any other styles required (list here):

CD backing for the Masonic Grace: None Piano Instrumental Version Vocal Version

CD backing for the Ladies' Song (Here's To Their Health In A Song): None Piano Instrumental Version Vocal Version

CD Backing for Ladies From The East And West : None Piano Instrumental Version Vocal Version

First dance for the President and his Lady:

Any other special dances:

Choice of song(s) for the end of the evening (eg Auld Lang Syne, National Anthem, etc):

DJ Attire: Black Tie Suit With Tie Suit Without Tie Smart Casual Themed

If Themed chosen, confirm theme:

Please either confirm that your event will have a mix of all ages attending, or mark all those age ranges which apply.

All Ages: Yes No

Aged 15 and under: Yes No

Aged 16 to 20: Yes No

Aged 21 to 30: Yes No

Aged 31 to 40: Yes No

Aged 41 to 50: Yes No

Aged 51 to 60: Yes No

Aged 61 to 70: Yes No

Aged 71 and Over: Yes No

Other Relevant Information