



## Event Planner - Children's Disco

Word document version can be completed on-screen and saved to your computer. PDF version can be printed off and completed by hand.

Return 1 month prior to your Event to:  
Address: Corabar Entertainment, 3 The Hook, New Barnet, Hertfordshire, EN5 1LG  
Email: [discos@corabar.co.uk](mailto:discos@corabar.co.uk)  
Fax: 020 8364 9095

### General Information - Children's Party

Booked by:	Name of Celebrant(s):
Address:	Email:
Home Telephone No:	Mobile Telephone No:
Party Date:	Party Times (DJ Start and Finish): (Start) (End)
Please note that at least an hour will be required to set up a basic Mobile Disco.	
If the party is taking place during daylight hours, please give serious consideration to 'blacking out' as many of the windows as possible to enable the disco lighting to operate at maximum effect. The more light there is in the hall, the less the lighting effects will be seen.	
Earliest time our staff can gain access to set up equipment:	
Venue Name:	Venue Phone No:
Venue Address (inc post code):	Does the venue have a loading area & free car park available for our staff's use: <input type="checkbox"/> Yes <input type="checkbox"/> No
Reason for party (eg 10th Birthday):	No. of children expected:
How many Girls:	How many Boys:
Please indicate how many children of each age group you are expecting	
Aged 4 to 5:	Age 6 to 7:
Aged 8 to 9:	Aged 10 to 11:
Aged 12 to 13:	Aged 14 to 15:
<b>NB</b> Corabar Entertainment provides a Children's or Teen Disco (with competitions & games for pre-teens). Our DJ is not there in a general supervisory capacity, which will be the responsibility of the party organisers. All events <b>MUST</b> have sufficient adult supervision of minors. You can create a request list for specific songs by using our online interactive system. This can be found within the Client Area on our site. However, some generalisations on your preferences / requirements would be useful.	
Children's Music: <input type="checkbox"/> Yes <input type="checkbox"/> No	Current / Recent Chart: <input type="checkbox"/> Yes <input type="checkbox"/> No
Participation dances: <input type="checkbox"/> Yes <input type="checkbox"/> No	Games / Competitions: <input type="checkbox"/> Yes <input type="checkbox"/> No
Other:	

### Other Relevant Information